

**FISHERIES DEPARTMENT HARYANA.  
BAYS NO. 31-32, SECTOR 4, PANCHKULA**

**(SHORT TERM TENDER NOTICE)**

e-Tenders, for item rates, are hereby invited from reputed spawn hatcheries by Director Fisheries Haryana, Bays No. 31-32, Sector 4, Panchkula on behalf of Government for the year 2016-17 for the notice items given below on the terms and conditions given here under.

<b>Sr. No.</b>	<b>Item</b>	<b>Approximate quantity (in lakh)</b>
1	Catla fish spawn	889.50
2	Rohu fish spawn	1419.00
3	Mirgal fish spawn	709.50
	<b>Total</b>	<b>3018.00</b>

It is announced for the general information of the public that the last date for submission of e-tenders applications is as per details given below :-

e-Tenders are invited for below mentioned work in single stage two cover request for Technical Bid (online Bid under Technical Envelope) and request for Financial Bid (Comprising of price bid proposal under online available Commercial Envelope)

Name of work	Earnest money (Rs.)	Cost of eService Fee (Rs.)	Time limit	Date and time for bid preparation & submission
Purchase of IMC fish spawn	10,000/-	1,000/-	Within 7 days of supply order	01-06-2016 up to 12:00 Noon

The Bidders can download the tender documents from the Portal [www.harfish.gov.in](http://www.harfish.gov.in).

The Bidders shall have to pay for the Tender document, EMD Fees & eService Fee of Rs. 1000/- online by using the service of secure electronic payment gateway. The secure electronic payment gateway is an online interface between contractors and online payment authorization networks.

The payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts. The payment for EMD can be made online directly through RTGS/ NEFT and the bidder would remit the funds at least T+1 working day (Transaction + One working day) in advance to the last day and make the payment via RTGS/ NEFT to the beneficiary account number as mentioned in the challan.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates :-

#### **Key Dates**

Sr. No.	Fisheries Department Stage	Contractor Stage	State date and time	Expire date and time
1	Purchase of IMC fish spawn	Download Tender, Online Bid Preparation & Submission	01-06-2016 up to 12:00 Noon	
2	Open Technical Bid	-	01-06-2016 at 2:30 PM	
3	Short listing & Open Financial / Price-Bid	-	02-06-2016 at 12:00 Noon	

#### **Important Note :**

1) The bidders have to complete 'Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder failed to complete his/ her aforesaid stage in the stipulated online time schedule for this stage, his/her bid status will be considered as 'bids not submitted'.

2) Bidder must confirm & check his/her bid status after completion of his/her all activities for e-bidding.

3) Bidder can rework on his/her bids even after completion of 'Bid Preparation & submission stage' (Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Bidder Stage.

**The Main terms and conditions of said e-tender are proposed as under:-**

1. Validity of rates from 02-06-2016 to 31-03-2017.
2. The rate should be quoted for variety wise fish spawn, cost of corrugated cartoon with lamination or without lamination, polythene bags, packing and forwarding charges including incidental charges.
3. The supply of spawn by the firm at respective Govt. fish Seed Farm FOR Destination.
4. The delivery of spawn is to be done urgently within seven day of the supply orders from respective fish farms.
5. The full payment of spawn of any variety shall be made within two months subject to the conditions of its purity, quality, quantity and satisfactory results.
6. The order of quantity of Spawn to be purchased is subject to change as per requirement of the Fish Seed Farms.
7. If the spawn is to be booked by Air, then the firm shall be responsible for booking the consignment by Air as per direction of the departmental representative.
8. The firm shall be responsible for the short supply and replacement of dead spawn during transit and their own cost or proportionate amount shall be deducted from their bills including all other charges.
9. The packing of spawn shall be done in the presence of a representative of the Fisheries Department, Govt. of Haryana. Firm will obtain his signature on the Challan for quality/ quantity and same will be sent by the firm in the marked Top corrugated cartoon.

10. The firms shall take responsibility to pack the spawn in 15 liters tins or corrugated cartoons as per the instruction of representative of the Fisheries Department.
11. Each packet should preferably not contain more than 20000 number of spawn.
12. The firms shall bear the expenses of mortality, if any.
13. Consignment having more than 50% mortality in tins/ cartoons shall be rejected and no payment shall be made for the consignment.
14. The departmental representative will provide supply schedule and instructions of supply to the firm. The firm shall abide with the schedule supplied by department representative. Any breach in schedule by the firm, deposited earnest money shall be forfeited and any quantum of penalty which the competent authority feels, including debar/black list of firm for future, will be born by the firm.
15. In case the approved firm fails to supply fish spawn as per supply schedule mutually agreed, the department shall effect the purchase of the same from the other source (open market) at the risk of the supplier, the difference shall be deducted from the bills of approved firms and security shall be forfeited.
16. The conditional tenders shall not be entertained.
17. The Department/committee reserves the rights to reject any or all tenders without assigning any reason.
18. Each consignment should be given medicinal treatment before packing to avoid infection during transit.
19. Consignment containing unwanted seed of banned species shall be rejected at the risk of the firm.
20. The successful tenderer shall be required to deposit as security for due performance of the contract in the ESCROW Account (A/C. No.

001305010056) ICICI Bank, Sector 9, Chandigarh in the name of Director Fisheries Haryana, Panchkula as under:-

- (i) Where the value of the supply order of the estimated value of rate contract is upto Rs. 15 lacs @ 5% of the value; and
- (ii) Where the value of the supply order or the estimated value of rate contract is above Rs. 15 lacs-2% of the value subject to a minimum of Rs. 75,000 in the ESCROW Account (A/C. No. 001305010056) ICICI Bank, Sector 9, Chandigarh in the name of Director Fisheries Haryana, Panchkula.

In case the security exceed Rs. 75,000/- additional amount over and above Rs. 20,000/- can also be deposited by the tenderers in the form of Bank guarantee one/scheduled Bank valid for a period of six months or more, from the date of expiry of the stipulated delivery period. The currency period of the Bank guarantee shall have to be got extended by the tenderers, if so desired by the Director Fisheries Haryana, Panchkula. The earnest money will be adjustable towards security.

21. The firm whose rates are approved shall enter into an agreement in Form 'B' for satisfactory performance of the conditions.
22. No e-Tender will be considered until or unless all the documents are properly signed.
23. In case of any dispute, the decision of the Principle Secretary to Govt. Haryana, Fisheries Department, Chandigarh would be final and subject to the jurisdiction at Chandigarh.
24. The IMC spawn should not be from inbred stock
25. The information of this e-Tender notice can be seen from the websites <https://haryanaeprocurement.gov.in>, and [www.harfish.gov.in](http://www.harfish.gov.in). The

tender forms can also be downloaded from the websites  
<https://haryanaeprocurement.gov.in> & [www.harfish.gov.in](http://www.harfish.gov.in).

For more information and detailed instructions/terms and conditions log  
on to websites <https://haryanaeprocurement.gov.in> & [www.harfish.gov.in](http://www.harfish.gov.in).

(R.K.Sangwan)  
Director Fisheries Haryana,  
Bays No. 31-32, Sector 4,  
Panchkula.

## TENDER FORM

### DEPARTMENT OF FISHERIES, HARYANA, BAYS-31-32, SECTOR-4, PANCHKULA

#### Instructions to Tenderers

1 Rates must be onlined through e-Tender addressed to the Director Fisheries Haryana, Panchkula by designation and not by name The rates must be superscribed “Rates for the supply of **“Supply of Following items”** during the year 2016-17 as called for e-Tender notice. The rates must reach on line to the Director Fisheries Haryana, Panchkula upto 12:00 Noon on 1-06-2016, which will be opened as technical bid on 01-06-2016 at 2:30 PM in the office of Director Fisheries Haryana before Technical Committee and Financial bid will be opened on 02-06-2016 at 12:00 Noon in the Chairmanship of Director Fisheries Haryana, Bays No 31-32, Sector-4, Panchkula

<b>Sr. No.</b>	<b>Item</b>	<b>Approximate quantity (in lakh)</b>
1	Catla fish spawn	889.50
2	Rohu fish spawn	1419.00
3	Mirgal fish spawn	709.50
	<b>Total</b>	<b>3018.00</b>

2. It will be a two stages e-tendering. The Technical e-Tenders and Financial/ Commercial tenders will have to be submitted separately in two separate sealed envelops. The procedure for Double Bid e-Tendering is enclosed.

3 In the event of rates being submitted by a firm, it must be signed separately by each member thereof, or in the event of the absence of any partner it must be signed on his behalf by a person holding a power of attorney authorizing him to do so, or in the case of a company, the rates should be executed in the manner laid down in the said company’s Articles, of Association. The signatures on the rates shall be deemed to be authorized signatures. .

4. All the columns of the rates form shall be duly, properly and exhaustively filled in. The rates and units shall not be overwritten. Rates shall always be both in the figures and words. The words “No Rates” should be written across any or all of the

items in the schedule for which a tenderer goes not wish to tender.

5. Any commission in filling the columns of “units” and “rate” shall altogether debar rates form from being considered.

6. All corrections must be signed by the tenderers.

7. Samples must be shown of all items quoted for even when specifications or descriptions are laid down. Such samples must be sent freight paid or delivered free to the Director Fisheries Haryana, Panchkula. All instructions regarding the samples, specified in the notice should be complied with. All samples except these against accepted rates must be removed by the supplier on a date to be specified by the Director Fisheries Haryana, Panchkula failing which the samples will become the property of Board and no claim therefore, will be considered Loss of samples or damage or wear and tear or injury by testing, exposure, experiment, etc., shall be no ground for compensation in any form.

8. The tenderers shall deposit Rs. 10000/- (Rs. Ten Thousand Only) as earnest money in the ESCROW Account (A/C. No. 001305010056) ICICI Bank, Sector 9, Chandigarh in name of the Director Fisheries Haryana, Panchkula.

The Earnest money must accompany the tender form without which offer will not be considered. The said amount will be regarded as forfeitable to Board if the successful tenderer fails, within the time fixed by the Director Fisheries Haryana, Panchkula, either to sign the contract on terms contained in the invitation for e-tender, its tender form and conditions of contract referred to in the invitation of tenders or to deposit security referred to in clause 8 below.

9. The successful tenderers shall be required to deposit as security for due performance of the contract in the ESCROW Account (A/C. No. 001305010056) ICICI Bank, Sector 9, Chandigarh in the name of Director Fisheries Haryana, Panchkula as under :—

(i) Where the value of the supply order of the estimated value of rate contract is upto Rs. 15 lacs @ 5% of the value; and

(ii) Where the value of the supply order or the estimated value of rate contract is above Rs. 15 lacs@ 2% of the value subject to a minimum of Rs. 75,000 in the ESCROW Account (A/C. No. 001305010056) ICICI Bank, Sector 9, Chandigarh in the name of Director Fisheries Haryana, Panchkula.



In case the security exceed Rs. 75,000/- additional amount over and above Rs. 20,000/- can also be deposited by the tenderers in the form of Bank guarantee one/scheduled Bank valid for a period of six months or more, from the date of expiry of the stipulated delivery period. The currency period of the Bank guarantee shall have to be got extended by the tenderers, if so desired by the Director Fisheries Haryana, Panchkula. The earnest money will be adjustable towards security. The successful tenderers shall required to deposit requisite amount of security within ten days from the date of issue of a acceptance letter sent under Registered cover or telegram. In case they fail to do so their shall be ignored. The amount of security shall be forfeited to Department of Fisheries, if the successful tenderers fails in the due performance of the contract”.

10. The Director Fisheries Haryana, Panchkula will have the right of rejecting all or any of the quotations without assigning reason.

11. No e-tender will be considered unless and until all the documents are properly signed.

12. The rates will be regarded as constituting an offer or offers open to acceptance in whole or in part or parts at the discretion of Director Fisheries Haryana, Panchkula, until the\_\_\_\_\_.

13. In the event of e-tender being accepted, the rates will be converted into contract which will be governed by the conditions in pages (4 to 11) read with these instructions.

Read and accepted.

Signature of the Tenderer's

I/We hereby quote to supply the goods and materials specified in the under written schedule in the manner in which and within the time specified as set forth in the conditions of contract at page 3 to 12 at the rates given in the schedule below. The conditions on page 3 to 12 will be binding upon me/us in the event of the acceptance of my/our tender.

I/We herewith enclose deposit receipt for sum of Rs. \_\_\_\_\_ as Earnest

Money and should I/We fail to execute an agreement embodying the said conditions and deposit Earnest Money as laid down in the form within 10 days of the acceptance of my/our tender. I/We hereby agree that the above sum of Earnest Money shall be forfeited by Director Fisheries Haryana, Panchkula.

**SCHEDULE 'A' OF RATES**

1	2	3	4	5	6	7
<b>Sr. No.</b>	<b>General description of items</b>	<b>I.S. specification No.</b>	<b>Tender rate</b>	<b>Unit</b>	<b>Packing</b>	<b>Name of actual manufacturer and country of manufacture</b>

"E. & O.E."

All rates are for delivery F.O.R. \_\_\_\_\_ dated the day of \_\_\_\_\_ 2016.

Signature \_\_\_\_\_

Address \_\_\_\_\_

N.B.—Please do not forget to fill in all the above columns.

## **DOUBLE BID E-TENDERING PROCEDURE**

It will be a two stage e-tendering. The Technical e-Tender and Financial / Commercial e-Tender will have to be submitted separately in two separate covers, duly superscribed as ' Technical Bid and ' Financial / Commercial Bid ' respectively. Both the online covers superscribed as Tenders for **“Supply Fish Spawn on 1-06-2016 for technical bid and 02.6.2016 for financial bid.**

There will be separate cover for each of the quoted items, containing separate sub-cover for Technical and Financial Bids. All covers to be duly sealed and name of item clearly written on each cover

The Technical Bids should contain detailed information on the following:-

- Nature of ownership
- Composition of the Firm.
- Bankers Name & Address.
- Annual Turnover of last three years.
- C.S.T./ S.T. No. / Vat No.
- PAN/ TAN No.
- Tax clearance.
- Whether Manufacturer / Sole Selling Agency/ Distributor / Authorised Dealer.
- Mfg. License/ authority letter of Principal Manufacturing company.
- Import Registration, if imported product is quoted.
- Relevant documents to ascertain that Manufacturer of quoted product meet minimum qualification criteria.
- Experience in line.
- Capability/ Capacity to service the requirement.
- Details of relevant infrastructure.
- Arrangements for after sale service.
- List of Clients.
- Quality Assurance/ Monitoring system flowed.

- The tenderer should specify and certify that the item quoted meets all the NIT specifications.
- The tender should accompany with suitable literature/ brochures of items.
- The tenderers will give undertaking that the rates quoted by firm are not higher than quoted to any other Govt. Deptt./ Board/ Corporation.
- Confirmation for Trouble free performance for all items for a period of one year from date of commissioning should be guaranteed. Any defect intimated should be attended to and rectified with in 15 days of receipt of such communication within guarantee period. The guarantee shall include cost of spares and labour. Certificate of acceptance of guarantee to be included in tender.

Certificates where needed should be attached duly attested.

### **Financial / Commercial Bids**

Financial Bid should contain the price quoted per unit. The following information should be clearly given in the Financial Bid:-

- Price per Unit ( in Indian Rupees)
- Place of Delivery.
- Status of Taxation / Duties etc.
- Lead-time.
- Packing & forwarding.
- Mode of Transportation.
- Payment condition.
- Warranty / Guarantee.
- Validity of Offer.
- Acceptance of Terms of N.I.T.
- Each supplier shall have to deposit security amount of 5% of the total value of Stores, with the Director Fisheries, Haryana, Panchkula within 10 days of the receipt of supply order.

Financial Bids will be opened only of those tenderers, who qualify for all documents, specifications etc. and are found suitable during the processing of Technical Bids.

## **SPECIFICATION OF SPAWN**

**Material :-** Live spawn of IMC

The packed spawn in corrugated carton with lamination are to be used for holding and as protective cover for spawn.

**Dimensions :-** IMC Spawn of size 4.5 mm to 6.00 mm of 72 hours hatching .

**Packing :-** The packing of spawn should be done in the presence of Representative of the Fisheries Department and marked on the top of corrugated carton with polythine bag live spawn.

